

Electrical Engineering Department
San Jose State University
*Instructional Student Assistant/
Student Assistant
(ISA/SA) APPLICATION*

Applications must be submitted to the EE office (ENGR 349). **Email will not be accepted.**

Qualifications:

1. Must be an M.S.E.E. student.
2. Must have a GPA of 3.3 or better.
3. Student must be registered for at least one EE course or in the process of completing graduate project/thesis.
4. Are you on an internship? Yes No What company? _____
5. Have you been hired for this semester as a TA? List course: _____
6. Will you be enrolled in ANY 290R courses? Yes No

Attach:

1. Your latest resume.
2. Copy of your latest unofficial transcript **and** the current enrollment.
3. Do you have a work authorization card? If so please provide a copy of your yellow card.
4. **Students without a Social Security card will be required to obtain one PRIOR to starting work. See the EE Office for information on how to obtain one. (initial here _____ indicating you understand you CANNOT work without a social security card)**

Name: _____ Student ID: _____

Address: _____

Cell Phone: _____ Email: _____

Prior Semester(s) you worked for EE Dept as an ISA, SA, TA – list courses here: _____

Will you also be working for another Department or research or tower foundation? Yes No

(Please name department): _____ If so, how many hours/week? _____

Admissions Date: _____ Current Status: **Classified** **Conditionally Classified**

ISA – What course(s) would like to assist in? (1) _____ (2) _____ (3) _____

SA – What faculty/staff member would you like to assist? (1) _____ (2) _____ (3) _____

Student Signature: _____ Date _____

EE DEPARTMENT OFFICE USE ONLY

Faculty/Staff Recommended Course: _____ **# Hrs requested:** _____

Faculty/ Staff Name : _____ **Signature:** _____

Chair's Action: **Approved** **Denied**

Signature : _____ **Date :** _____