

Electrical Engineering Department  
San Jose State University  
*Instructional Student Assistant/  
Student Assistant  
(ISA/SA) APPLICATION*

Applications must be submitted to the EE office (ENGR 349). **Email will not be accepted.**

**Qualifications:**

1. Must be an M.S.E.E. student.
2. Must have a SJSU Graduate GPA of 3.3 or better OR SJSU Undergraduate GPA of 3.0 or better.
3. Student must be registered for at least one EE course or in the process of completing graduate project/thesis.
4. Are you on an internship?    Yes    No    What company? \_\_\_\_\_
5. Have you been hired for this semester as a TA? List course: \_\_\_\_\_
6. Will you be enrolled in ANY 290R courses?    Yes    No

**Attach:**

1. Your latest resume.
2. Copy of your latest unofficial transcript **and** the current enrollment.
3. Do you have a work authorization card? If so please provide a copy of your yellow card.
4. **Students without a Social Security card will be required to obtain one PRIOR to starting work. See the EE Office for information on how to obtain one. (initial here \_\_\_\_\_ indicating you understand you CANNOT work without a social security card)**

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Prior Semester(s) you worked for EE Dept as an ISA, SA, TA – list courses here: \_\_\_\_\_

Will you also be working for another Department or research or tower foundation?    Yes    No

(Please name department): \_\_\_\_\_ If so, how many hours/week? \_\_\_\_\_

Admissions Date: \_\_\_\_\_ Current Status:    **Classified**    **Conditionally Classified**

**ISA** – What course(s) would like to assist in? (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

**SA** – What faculty/staff member would you like to assist? (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

**EE DEPARTMENT OFFICE USE ONLY**

**Faculty/Staff Recommended Course:** \_\_\_\_\_ **# Hrs requested:** \_\_\_\_\_

**Faculty/ Staff Name :** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Chair's Action:**            **Approved**                            **Denied**

**Signature :** \_\_\_\_\_ **Date :** \_\_\_\_\_