Please attach the following:

1. Reduced Course Load and [Petition For Reduced Course Load/Concurrent Enrollment](#)
2. Complete unofficial transcripts from MYSJSU.
3. A printout of your current enrollment schedule.
4. A current copy of your plan of study.
5. Proof of passing the Comprehensive Exam.

* Required information
*Last Name __________________________________________
*First Name __________________________________________
*Student ID# __________________________________________
*Email: ______________________________________________
*Phone: ______________________________________________

*Please choose from the following statements:

The above named person is a graduate student in good academic standing taking M.S.E.E. Program.

#1 □ He/She has taken all required units for the degree, is working on M.S. project, and is expected to complete all requirements by:

# 2 □ He/She has taken all required units except of which he/she is taking this semester and is expected to complete all requirements by:

# 3 Write your own statement:

______________________________

In view of the above the student is recommended for

Choose one.

Reduced load this semester.

______________________________

Dr. Ray Chen, Chair, Electrical Engineering Department