

Electrical Engineering Department, SJSU

TA (Teaching Associate) APPLICATION

Turn in to EE Office - Engr 349

Applications must be submitted to the EE office. Email will not be accepted.

Qualifications:

1. Must be an M.S.E.E. classified student.
2. Must have a GPA of 3.5 or better.
3. Students must be registered for at least one EE course or in the process of completing graduate project/thesis.
4. Are you on an internship? Yes No what company?
5. Will you be enrolled in ANY 290R courses? Yes No

Required: (attached with application)

1. Your latest resume.
2. Copy of your latest unofficial transcript **AND** the current enrollment.
3. Do you have a work authorization card? If so please provide a copy of your yellow card.
4. **Students without a Social Security card will be required to obtain one PRIOR to starting work. See the EE office for information on how to obtain one. (Initial here indicating you understand you CANNOT work without a social security card) _____.**

Name: _____ Student ID: _____

Address: _____ Home Phone : _____

Email : _____ Cell Phone: _____

Prior Semester(s) you worked for EE dept as an ISA, SA or TA – List the courses here: _____

If you were a TA, what is your SOTES score? _____

Will you be also working for another Department, or for research or tower foundation or as an intern in industry? (Please name) _____ If so, how many hours/week? _____

Admission Date _____ Current Status (Select one): Classified Conditionally Classified

GRE Score (If Applicable) Verbal: _____ Quantitative: _____ Analytical Writing: _____

Select the Lab courses you would like to teach:

EE 97 Lab EE110L EE 118 Lab EE 120 Lab EE 122 Lab EE124 Lab EE160 Lab

Student

1. is entitled to apply for fee waiver of mandatory campus miscellaneous fees and the mandatory state university fess, covering up to 1.0 to 6.0 units per semester.
2. is required to attend seminar lecture for lab.
3. **To be able to attend a mandatory meeting the first day of the semester _____ Initial here.**
4. At the end of the semester be able to submit to the EE office, the following items: Course Syllabus, Grading Record, Copy of Final Exam, and a brief statement describing your experience teaching the class and any comments you may have for the improvement of the course.

Student's Signature signifying you have read all the requirements and will be able to meet them: _____

Date: _____

EE DEPARTMENT OFFICE USE ONLY

Faculty/Staff Recommended Course: _____

Faculty/ Staff Name: _____ Signature _____

Chair's Action: Approved Denied

Signature: _____ Date _____